



Southgate School: Visitors' Code of Conduct

By signing in you agree to our code conduct.

We would ask for your understanding about the complexity of our young people - they have very significant individual needs.

We would ask for you not to judge or intervene if you see big outbursts.

Please model the best behaviour yourselves, as we try to do, by being calm, polite and respectful.

Staff here remain calm at all times - this may look like they are not tackling behaviour, but we can assure you that they are.

Please stay within the areas that are necessary for your visit.

Smoking, consuming alcohol or any illegal substance is prohibited at all times.

If you hear the fire alarm sound, report to the fire assembly point closest to where you are in the building (Upper School or Lower School playground) so that you can be accounted for.

In the event of a fire if you are working with pupils lead them to safety and inform a member of school staff so that registers can be taken.

By signing in you are agreeing to keep to the mobile phone and e-safety policies.

You will be expected to comply with the school's confidentiality policy.

Any safeguarding or child protection concerns or disclosures must be reported immediately to a DSL who are the named people for Child Protection in the school:

Paul Evans Sue Coates Michelle Doyle Helen Masterson David Woffenden

If, sadly, we feel a visitor has behaved inappropriately on school site, because of the vulnerability of our children we may have to withdraw permission for them to be on school premises in the future.

Please remember to sign out.

