



Southfield Road, Almondbury,

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Headteacher: Paul Evans

28th September 2018

Dear Parent/Carer

We are holding a Parents Evening at Southgate School on **Thursday 11th October 2018** from **4.00pm to 7.00pm**. This will provide an opportunity for you to discuss your child's progress with their teacher and speak with the senior leadership team.

We have invited representatives from: PCAN – Parent Support Group, representatives from Kirklees C&K Careers and other Post 16 Provision. Our Social and Emotional Intervention Officers, Michelle Doyle and David Woffenden, will be available on the evening to answer any questions you may have.

Light refreshments will be provided on the night. Please complete the slip below and return to school to confirm your attendance. A ten minute appointment will be allocated to you within this time frame.

Later in the academic year, we will be holding another parents/carers/open evening on **Thursday June 27th 2019**. Please keep your diaries free.

We look forward to welcoming you on the evening.

Yours sincerely

Mr Paul Evans
Headteacher

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Parents Evening at Southgate

11th October 2018

Name of Child _____ Class _____

I will be able to attend the Parents' Evening on Thursday 11th October 2018 at Southgate School between the following times:

4:00 pm – 4:45 pm 4.45 pm – 5:30 pm 5:30 pm – 6:10 pm

6:10 pm – 6:40 pm

I will be unable to attend the Parents' Evening on Thursday 11th October 2018

Parent/Carer Name _____ Date _____

