

COVID-19 Guidance for education settings on people displaying symptoms

21.5.20

If a pupil or someone in their household is clinically vulnerable, please refer to accompanying flow charts on *pupil/staff attendance and clinical vulnerability*,

COVID-19 symptoms: high temperature *or* new, continuous cough *or* loss or change to your sense of smell or taste.

NHS 111 online symptom checker: 111.nhs.uk/covid-19

A child or member of staff has been in close contact with someone with COVID-19 symptoms. The person does not live in their household and does not attend this school.

Child or staff member does not need to [self-isolate](#) unless they develop COVID-19 symptoms or are advised to do so following contact tracing (see overleaf).

A child or member of staff lives with someone who is displaying COVID-19 symptoms.

A child or member of staff has arrived at the setting with COVID-19 symptoms.

A child or member of staff has become unwell with COVID-19 symptoms whilst at the setting.

Child or staff member should not enter setting. They should be advised that their entire household must [self-isolate](#). For anyone displaying symptoms, this is for at least 7 days from the onset of symptoms. For all other household members, it is for at least 14 days, see national guidance.

Child's parent/carer or staff member should be advised that anyone with symptoms can ask for a test to check if they have COVID-19, see overleaf.

Where a child or staff member displays symptoms, they should be sent home to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus and are encouraged to get tested in this scenario.

If the individual with symptoms subsequently tests negative (see overleaf) they and their fellow household members can end their self-isolation and return to the setting.

Where the child, young person or staff member **tests positive**, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. The National Contact Tracing Team will be in touch to trace people the infected person has been in extended contact with.

Where a child or staff member has entered setting and remains in school awaiting collection, they should be moved, **if possible and if appropriate**, to a room where they can be isolated behind a closed door. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from others. If they need to go to the bathroom, they should use a separate bathroom if possible.

Any member of staff helping someone taken unwell with COVID-19 symptoms should try to stay 2 metres away. If this is not possible, they should use full PPE. They should wash their hands thoroughly for 20 seconds after any contact. They do not need to [self-isolate](#) unless they develop symptoms.

Any bathroom used by someone with symptoms should be cleaned following the IPC guidance provided.

If there is an urgent public health action to take, you will be contacted by the local Public Health England (PHE) Health Protection Team.

Testing

Everyone is eligible for testing if they have COVID-19 symptoms. To access testing parents should use the 111 online coronavirus service <https://111.nhs.uk/covid-19/>.

Members of school staff are classed as essential workers and can apply for priority testing online by self-referral, here: <https://www.gov.uk/apply-coronavirus-test-essential-workers>. Employers can also apply for testing for their employees, see here: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>.

Anyone else with symptoms can ask for a test here: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/>

Contact tracing

A national contact tracing programme has been established. Parents, pupils or staff will be contacted if they have been in close contact with someone who tests positive for COVID-19. They will need to follow the advice they are given by the contact tracers – which will include self-isolation for 14 days for those that are deemed higher risk by having extended close contact with a confirmed case. No further action is required by the setting. If clusters are identified by the National Contact Tracing Team, the local IPC team will be notified and an Outbreak Management Plan will be put into place.

For further information

Government COVID-19 [guidance for education settings](#)

Government COVID-19 [self-isolation guidance](#)

NHS 111 online [symptom checker](#)

Kirklees Council COVID-19 support for schools: 01484 225919 or email: schoolscovid19@kirklees.gov.uk

Education settings can help reduce the spread of coronavirus (COVID-19) by reminding staff, children, pupils, students and families of key public health advice:

The best way to protect yourself from infections is to regularly wash your hands with soap and water. If soap and water is not available and your hands are visibly clean, then a sanitiser gel can be used (min. 60% alcohol content). Handwashing with soap and water is the most effective method and this should be your first choice.

For coughs and sneezes: [catch it, bin it, kill it](#)

Avoid touching eyes, nose and mouth with unwashed hands

Follow social distancing measures and try to stay at least 2 metres from others

Clean regularly touched objects and surfaces more often than usual in accordance with the Infection Prevention and Control (IPC) guidance received.