

Roberttown CE (vc) J&I School Governor School Visit Record

Name: Cathy Scott	Date: Monday 19 th September 2023
Purpose of visit: In person visit to school focussing on health & safety processes in school	
Structure/Timetable of the visit: Met with Mrs Smith Walk around the school classrooms and hall with Mrs Smith	
Key questions/issues/key priorities to explore: Understanding how H&S is managed on a day to day bases	

During my visit I spoke extensively with Mrs Smith regarding the challenges and achievements of the staff and school in the financially challenging times.

All areas of the school were in good repair and safe. It was felt that some areas did warrant some additional attention (bushes being cut back and made tidy, areas of carpets to clean) however the challenge of employing a Caretaker was pivotal. The school have tirelessly aimed to employ a caretaker to open up and take on general maintenance but at present they are relying on a peri service. Whilst this service provides the opening up of the school premises, it was felt that a permanent caretaker who would take pride in the school was what was wanted. School continue to pursue this.

The walk around school looked at storage facility in each classroom, water bottle filling options for each year group, light switches, door closures, general maintenance and safety areas.

During my visit I observed support staff carrying out mandatory safeguarding training and risk assessment evaluations. We discussed the large number of first aid trained staff in school and the new starters who were to be added to the list. The list of qualified staff was very positive and allowed coverage at all times in the school day.

Fire evacuation practises had been held in the previous academic year and were planned for early this term.

PAT testing was due and booked for October 2023.

Culture observed in the school

The school are clearly focussed and dedicated to ensuring a safe and compliant environment for all staff, pupils and visitors. The children looked content and engaged in each lesson – PE in the hall, outdoor play, laptop work and sharing ideas with partners in classes. Reception children were settled in their classes which was lovely to see so early in the new term.

Any Key Issues Arising for the Governing Body

All Governors should ask questions in meetings around the H&S report that is produced to ensure challenge is given which will in turn provide secure answers.

Action Following Governing Body Meeting:

Signed: Cathy Scott