

THE GOVERNING BODY OF GRANGE MOOR PRIMARY SCHOOL

Minutes of the meeting of the Governing Body Meeting held at 6.00 pm at the School on Tuesday, 25 January 2022.

PRESENT

Mrs H Myers (Chair), Mrs C Gray, Mrs A Haworth, Mr T Lyles, Mr M Rodgers, Mrs L Wagstaffe, Dr A Youde

In Attendance

Mr G Dawkins (Minute Clerk)

1. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies for absence were received from Miss C Huscroft and Mrs L McGrath with consent.

There were no declarations of interest.

2. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

The following items were notified to be brought up under Any Other Business:

- (a) Meeting of Head Teacher, KLP and LA.
- (b) School Breakfast

3. MINUTES OF THE MEETING HELD ON 23 NOVEMBER 2021

RESOLVED: That the minutes of the Governing Body meeting held on 23 November 2021 be approved as a correct record of the meeting.

4. MATTERS ARISING

There were no matters arising.

5. REPORTS FROM COMMITTEES

There were no reports from committees.

6. HEAD TEACHER'S REPORT AND GOVERNORS' QUESTIONS

The Head Teacher's report had been circulated to all Governors prior to the meeting and the following points were highlighted:

(a) Staffing

It was noted that four new members of staff joined school at the start of the Spring Term (one HLTA, one TA and two midday supervisors) all of which have been appointed to work with two new pupils with significant SEND.

The Chair reported having met all the new staff.

Q1.- What is a HLTA?

A1.- High Level Teaching Assistant.

Q2.- How has School got on with induction of the new staff?

A2.- This has been managed by Mrs Gray.

It was felt that it would be helpful for Governors to be aware of the Induction Process.

Action 1: The Head Teacher is to send out the Induction Process to all Governors.

Q3.- Are any staff off with Covid-19?

A3.- Yes, currently 2 teachers and 1 TA.

Q4.- How is this being covered?

A4.- Internally as there are no agency staff available.

It was noted that currently Ofsted have put off inspections for January.

(b) Safeguarding

It was noted that no significant safeguarding issues have been reported or recorded by school since the last Governing Body meeting.

Mrs Jones and Miss Huscroft (Safeguarding Governors) visited school on 13 January 2022 and spent time in Class Three where the Head Teacher held a safeguarding workshop with the children.

Some the scenarios and the Safeguarding Governors' report has been circulated to all Governors.

Q5.- Who made up the scenarios?

A5.- The Head Teacher for Y4,5 & 6. Further scenarios are going to be done for Reception and Y1,2 & 3.

(c) Quality of Education

The Head Teacher reported that the "Readiness for Mastery" mathematics programme is being established in school following two workshops and a visit from a LA Mathematics Lead where priorities for the school were discussed. A further visit had been planned for 26 January 2022 which has been postponed due to staff absences.

It was also reported that all schools now have to follow a DfE accredited scheme for phonics and early reading so after a lot of research the school has opted for Little Wandle Letters and Sounds Revised.

The school now has all the materials needed to deliver the scheme and key staff have been trained. The programme consists of three parts:

- Teaching phonics and enabling pupils to use and apply their knowledge effectively
- Reading books that are matched to pupils' ability
- Consolidating this knowledge at home through home reading e-books

The scheme provides daily phonics taught sessions and plans for a typical week over 5 sessions for Reception and Y1 Spring 1 were shared with Governors.

Q6.- When is staff training expected to be completed?

A6.- By the end of January subject to absences.

Q7.- Is a workshop for parents planned?

A7.- Yes, this is planned for 1 February 2022. This will be recorded and put on the school's Facebook page.

The scheme includes reading books that will be used and kept in school and e-books will be set for reading at home to practice what has been read in school. The e-books will be rolled out after the Parent Workshop.

Q8.- The scheme assumes that all pupils have electronic access, is this reasonable?

A8.- Yes, school have provided electronic devices where needed and the e-book is only issued once the pupil is able to read it in school.

Q9.- Do we know how pupils will interact with e-books?

A9.- This is to be checked on the platform once we know how it all works.

After 3 weeks teachers are already seeing an impact.

(d) Deep Dive Report R/KS1

It was noted that every aspect of Reading was looked at:

- Observation of Phonics lesson in Class1
- Observation of Teacher led reading session with groups of R/Y1/Y2 pupils
- Pupil Voice activity
- Reading sampling with a selection of pupils
- Interview with teacher
- Observation of lowest 20% of readers intervention and progress discussion.

It was noted that pupils like using the new scheme and enjoy story time.

With the Reading books pupils must be able to do the sounds, read the words and know the vocabulary before reading the book.

Q10.- Are all pupils doing this at the same time?

A10.- No, they work at different phases depending on ability.

At the end of a book there is reinforcement of what has been done.

Action 2: The Head Teacher is to provide a report to Governors on the progress and impact of Little Wandle.

The Governors wished to record their thanks to Mrs Whittaker and all the teachers involved in delivering the new phonics scheme.

(e) Kirklees Learning Partner – Harry Rowan

The KLP will undertake the Spring Term visit on 7 March 2022 and will then attend the full Governing Body meeting on 22 March 2022.

(f) SEND Report

It was noted that the two new SEND pupils have made a positive start and access the provision in the Willow Room, the multi-sensory room.

Q11.- Can school make progress with these pupils?

A11.- Yes, and progress has already been made with them both settling in well.

(g) Behaviour and Attitudes

All the monitoring activities that have been carried out this year point to a judgement of outstanding behaviour.

There are however a minority of pupils who need reminding about their behaviour for learning due to lack of concentration, fidgeting, lack of engagement, not being able to concentrate on or finish a task, or not knowing what is expected of them.

(h) Attendance

Attendance is down by 4.3% on the same period last year but is apparently typical of schools at present due to more absences through illness and self-isolation than last year. Also last year Covid related absence was marked with an "x" and did not impact on the attendance data whereas now it is marked as off sick so it is included in the data.

Q12.- Is the data for this term?

A12.- No, for the current academic year, September to now.

(i) Parental Engagement

Action 3: The Head Teacher is to send out an email to all Governors regarding setting up a Parental Engagement Working Party.

The Chair thanked the Head Teacher for his report.

7. SCHOOL DEVELOPMENT PLAN

The Head Teacher reported that the actions in the School Development Plan are ongoing and progress will be looked at by the Standards Committee at their next meeting.

8. SCHOOL EVALUATION AND REVIEW

It was reported that the next review will be in February 2022.

9. SAFEGUARDING

Safeguarding has been covered under the Head Teacher's Report, Minute 6(b).

10. PARENTAL ENGAGEMENT GROUP

This has been covered under the Head Teachers Report, Minute 6(i).

11. POLICIES FOR REVIEW BY THE FULL GOVERNING BODY

There were no policies to review.

12. GOVERNOR TRAINING AND GOVERNOR VISITS

It was noted that Mrs McGrath has undertaken 2 of the 3 Governor Induction sessions and Mrs Myers undertook SEND training on 20 January 2022.

13. KLP AUTUMN TERM VISIT

Action 4: The Head Teacher is to email out the KLP Autumn Term Visit report to all Governors.

14. UNDERSTAND YOUR SCHOOLS PLANS FOR 2022 EXAMS

The Head Teacher reported that the KS2 SATS will take place from 9 May 2022 with 2 SPAG papers, 1 Reading paper and 3 Maths papers.

15. MONITOR AND CONTINUED SPENDING FROM COVID CATCH-UP AND RECOVERY PREMIUM FUNDING

It was reported that additional funding had been applied for but none was received.

16. MONITOR SCHOOL'S FOOD PROVISION

This item was noted but does not apply to this school.

17. MONITOR SCHOOL'S CONTINGENCY PLAN FOR REMOTE LEARNING

It was reported that all remote learning is done on Google Classroom and standard resources such as TT Rockstars are used if staff are absent which is all monitored by the Head Teacher.

18. MONITOR SCHOOL IMPROVEMENT PLAN

This item has been covered by Minute 7.

19. ANY OTHER BUSINESS

(a) Meeting of Head Teacher, KLP and LA.

The Head Teacher reported that he had had a very positive meeting with the LA and the KLP regarding the school being a Segment 3 School under Ofsted.

Action 5: The Head Teacher will send the minutes of this meeting to all Governors once it has been received.

(b) School Breakfast

Q13.- Will school breakfasts be coming back?

A13.- No, as there is not enough demand.

20. DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS

RESOLVED: That the Full Governing Body is to meet at 6.00pm at the School on:

- Tuesday, 22 March 2022 preceded by the Standards Committee at 5.15pm

- Tuesday, 24 May 2022 preceded by the Resources Committee at 5.15pm
- Tuesday, 12 July 2022 preceded by the Standards Committee at 5.15pm

21. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School in accordance with the Freedom of Information Act.

The Chair closed the meeting at 7.30pm.