

THE GOVERNING BODY OF FLOCKTON CE (C) SCHOOL

Minutes of the meeting of the Children, Families and Communities Committee held at 6.30 pm at the School on Wednesday, 4 March 2020.

CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE

PRESENT

Mrs S Pearson (Chair), Mrs E Bulmer (Head Teacher), Mrs E Hurst, Reverend V Keating, Mrs S Rawling

IN ATTENDANCE

Mr G Dawkins (Minute Clerk),

Item	Minutes	Action
<p>193. Apologies for Absence and Declarations of Interest</p>	<p>There were no apologies for absence and there were no declarations of interest.</p> <p>The Head Teacher is to ask the School Governor Service to contact Mrs Nouwen to see if she wishes to remain a Governor.</p> <p>Action 1: The Head Teacher is to ask the School Governor Service to contact Mrs Nouwen to see if she wishes to remain a Governor.</p> <p>Clerks Note: The LA was only given Mrs Nouwen’s work email address and was emailed to this effect and unfortunately received no response.</p>	<p>Head Teacher / School Governor Service</p>
<p>194. Notification of Items to be brought up under Any Other Business</p>	<p>The following items would be raised under Any Other Business:</p> <ul style="list-style-type: none"> • Friends of Flockton • Events in Church 	

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195. Minutes of the Meeting held on 6 November 2019	<p>It was noted that the minutes of the Children, Families and Communities Committee meeting held on 6 November 2019 had been approved and signed by the Chair at the previous full Governing Body meeting.</p> <p>The report on the Actions is covered under Matters Arising.</p>	
196. Matters Arising	<p>The following Matters Arising were reported:</p> <p>(a) <u>Pupils Views on Lunch, Minute 173(a) Action 1 refers</u></p> <p>The Head Teacher reported that the School Council have explored further the pupils' views on lunch and highlighted the following:</p> <ul style="list-style-type: none"> • Lunch was scored out of ten by each class – Apple 9, Sycamore 7 and Elder 9 • The good things about lunch are - Talking with friends <ul style="list-style-type: none"> - Range of meals - Being able to choose own salad - How dinners are set up - You can be independent - You are trusted by staff • Favorite and worst meals were noted. • The following improvements were noted - Less noisy and crowded. <ul style="list-style-type: none"> - Less messy - No quorn - More vegetables and more detail of choices - Healthy / less sugar in meals - Wider choice for those who don't like certain foods - More fruit options - Pick & mix variety of puddings • Comments on the Dining Hall experience - Could be cleaner - need to look at between shifts <ul style="list-style-type: none"> - Clean under the tables / clean own mess - Have classical music playing - Bigger more comfortable seats – To be looked at <p>Q1.- How many have sandwiches / school dinners? A1.- Apple Class 5 / 25, Sycamore Class 10 / 10 and Elder Class 7 / 24.</p>	

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	<p>It was felt that the pupils are more positive about lunch than the previous survey and the following actions were noted:</p> <p>Action 2: Look at cleanliness in the dining hall particularly between shifts.</p> <p>Action 3: Look at the possibility for bigger more comfortable seats.</p> <p>(b) <u>Governors Meeting with the School Council, Minute 173(d) Action 2 refers</u></p> <p>It was noted that a member of the Governing Body had not yet met with the School Council and that a volunteer was needed to help support and minute School Council meetings.</p> <p>Action 4: The Head Teacher is to speak to Francis Wainwright who may be interested in taking on this role.</p> <p>The Head Teacher reported having met with the School Council as an initial meeting to bring ideas and a set agenda going forward and will be meeting again this week.</p> <p>Q2.- Do we know what the School Council are fund raising for and has a charity been chosen?</p> <p>A2.- No, the Head Teacher will follow this up and report back.</p> <p>Action 5: The Head Teacher is to report back on what the School Council are fund raising for and their chosen charity</p> <p>(c) <u>Removal of Acronyms from the School Website, Minute 174(a) Action 3 refers</u></p> <p>The Head Teacher reported that acronyms have been removed from the School Website but Governors are asked to let school know if they still see any.</p> <p>(d) <u>Governor Recruitment, Minute 175 Action 4 refers</u></p> <p>There has been an enquiry for a Co-opted Governor and it has been advertised on Facebook.</p> <p>(e) <u>School Prospectus, Minute 176 Action 5 refers</u></p>	<p>Head Teacher</p> <p>Head Teacher</p> <p>Head Teacher</p> <p>Head Teacher</p> <p>Head Teacher</p>

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	<p>The Head Teacher reported having uploaded a number of different Schools' prospectuses for Governors to look at.</p> <p>It was noted that New Road's was particularly user friendly and seemed to cover everything needed in only 5 pages. It was agreed that a Church / Christian element should be included.</p> <p>It was felt that the New Road prospectus was a good model to follow and the target was to produce a new prospectus both electronically and in paper form for those without internet by May / June 2020.</p> <p>Action 6: The Head Teacher is to progress the School Prospectus on the New Road model.</p> <p>(f) <u>Feedback on how the School Council spent the funds made available, Minute 177 Action 6 refers</u></p> <p>It was reported that the School Council has not spent the £200 that is available and that a new suggestion box has been set up.</p>	<p>Head Teacher</p>
<p>197. Collective Worship and Christian Values including SIAMs</p>	<p>It was reported that there is a clear Christian value for each half term. Currently this is forgiveness with Bible links and reflection. Also, Sycamore and Apple classes are being part of the Collective Worship.</p> <p>Feedback from parents is good and a board has been put up to display the Ethos and Christian Values.</p> <p>Q3.- Can the Ethos and Christian Values be put on Facebook? A3.- Yes, this would be good for those parents who don't get into school.</p> <p>It was noted that the Ethos Group are looking at an outside reflection space possibly with a Reading Shed and a Friendship Bench which could be made of recycled plastic supplied by British Recycled Plastics.</p> <p>Q4: Are reflection books being used in class? A4: Yes, starting to include reflections in books.</p>	

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198. Review SEF : SMSC including British Values	<p>The following events in school were reported:</p> <ul style="list-style-type: none"> • Liesal, a holocaust survivor, visited Elder Class and Holocaust Assembly in Dewsbury Town Hall on 28 January 2020. • Sycamore Class went to church to share stories with Senior Citizens at afternoon tea. All loved the experience. • David Wilson Homes were invited to take part in story-telling. Eden Ballantine told stories to Reception and Year 1 in the Show Home. • As part of Book Week Mr Hurst is telling bedtime stories on Thursday evening 5 March 2020. • Usbourne Books at Book Fair on Friday 6 March 2020. • Mr Kaye from Skelmanthorpe Church has been in school telling interactive Bible Stories to Elder Class. 	
199. Community Hubs	<p>It was reported that the new Community Coordinator, Mr Lawrence Dodd, is promoting free workshops for parents.</p> <p>Information has been sent out to parents regarding a workshop covering budgeting, saving money, debt etc. So far there has been two responses but are pushing for more and a date for the workshop has yet to be arranged.</p> <p>Family Support drop-in sessions for parents are being set up with a coffee morning next Tuesday morning, 10 March 2020 when school uniform will also be available.</p> <p>Q5.- Are drop-ins confidential? A5.- Yes, a confidential space will be provided.</p> <p>The Community Coordinator is looking at a 4-year plan with one area of focus being supporting parents and families to get parents into school to promote communication.</p> <p>It was noted that the Church has space available as a meeting place most days.</p>	
200. Pastoral Care	<p>It was reported that the school have bought into having an Attendance and Pastoral Support Officer, Jane Tinker, from the LA who visits school once a month and looks at the records to identify those that need looking at in more detail.</p>	

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	<p>Support is being provided for a child and staff due to a family bereavement and one child is being supported to get into Breakfast Club to improve attendance.</p> <p>Persistent absentees are issued with letters on a well-being basis.</p>	
<p>201. Safeguarding – Actions / Updates</p>	<p>The Head Teacher reported an incident on Friday 28 February 2020 when 2 children, 1 from Reception and 1 from Year 1, left school via a gap in the fence at the top of the field during breaktime.</p> <p>The two children concerned were identified as being missing very quickly due to the action of staff and pupils and retrieved within 8 minutes. Parents were contacted and temporary barriers were put in place.</p> <p>An Action Plan has been issued which covers how the issue is being addressed. Asset Management are to come out this week to look at the fence and gates and what action is to be taken by who.</p> <p>Mr Michael and the Head Teacher have done a complete site check and a report is to be sent to the Diocese once Asset Management have been.</p> <p>It was noted that one of the children involved has left the school to be home-educated.</p> <p>Staff are monitoring the gap and other areas of concern in the school boundary until a permanent solution is agreed and funding resolved.</p> <p>Q6.- How are staff regarding this incident? A6.- Ok, but all a bit shaken and there is concern regarding the boundary and safety of the children.</p> <p>Q7.- How are the children? A7.- There has been very positive discussions with the parents of the Reception child who has remained in school and all the pupils as a whole feel the incident was dealt with very well by staff.</p> <p>An email was sent to all families within an hour of the incident occurring and another was sent out on Monday.</p> <p>It was noted that the school has followed all relevant procedures regarding this incident.</p>	

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202. Exclusions and Other Serious Events Report	This item has been covered under Minute 201.	
203. Governor Newsletter	The issue of a Governors Newsletter was discussed, and it was agreed that Governors will have a slot in the School Newsletter to record Governor visits etc, which is sent out at the end of each half term.	
204. Policy Reviews	<p>The following policy was reviewed:</p> <p><u>Anti-bullying Policy</u></p> <p>It was noted that this policy has been condensed down to two pages and that online bullying from Keeping Children Safe in Education runs through everything in this policy.</p> <p>It was noted that the phrase “valuing all Gods children” and a link to inform new parents of the support for online safety are to be added.</p> <p>RESOLVED: That the Anti-bullying policy be approved.</p>	
205. Report back from Governor Training / Visits	<p>The following Governor training was reported:</p> <ul style="list-style-type: none"> • The Reverend Keating went on Safer Recruitment training on Monday 2 March 2020 which included a lot of Safeguarding. • On 1 April 2020 the Head Teacher, Reverend Keating and Mrs Rawling are going to Denby First School for SIAMS training. <p>Mrs Pearson and Mrs Metcalfe undertook a Phonics visit on Monday 2 March 2020 which was showed how the different groups and abilities were differentiated. The classroom was set out well, but time was short due to technical issues with the IT hardware which needs to be looked at.</p>	
206. Any Other Business	<p>(a) <u>Friends of Flockton</u></p> <p>It was reported that FOF funds are being used to support the following:</p> <ul style="list-style-type: none"> • Conversion of the Library to a Nurture Room 	

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	<ul style="list-style-type: none"> • Trips to the theatre, Pantomime and Yorkshire Wild Life Park • Music Wall in the garden <p>(b) <u>Events in Church</u></p> <p>The Reverend Keating noted the following events in church:</p> <ul style="list-style-type: none"> • Pet Service on 29 March 2020 at 10.30 am when children are invited to bring their pets • Messey Church 3-5pm on Sunday 15 March 2020 <p>Action 7: These events are to be advertised on the School's Facebook Page.</p>	<p>Head Teacher</p>
<p>207. Dates Of Future Meetings and possible Agenda Items</p>	<p>RESOLVED: That the future meeting of the Children, Families and Communities Committee is be held at 6.30 pm at the School on:</p> <ul style="list-style-type: none"> • Wednesday, 6 May 2020 	
<p>208. Agenda, Minutes and Related Papers – School Copy</p>	<p>RESOLVED: That no part of these minutes be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.</p>	

The meeting closed at 8.30pm.