

**THE GOVERNING BODY OF FLOCKTON CE (C) SCHOOL**

Minutes of the meeting of the Children and Learning Committee held at 6.30 pm remotely via Teams on Wednesday, 16 March 2022.

**CHILDREN and LEARNING COMMITTEE**

PRESENT

Mrs K Rowlands (Chair), Mrs E Bulmer (Head Teacher), Mrs S Hull, Mrs E Hurst, Mrs H Kerr, Mrs J Metcalfe, Mr R Michael

IN ATTENDANCE

Mr G Dawkins (Minute Clerk)

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
<b>286. Apologies for Absence and Declarations of Interest</b>	There were no apologies for absence or declarations of interest.	
<b>287. Notification of Items to be brought up under Any Other Business</b>	The following item was notified to be brought up under Any Other Business: <ul style="list-style-type: none"> <li>• Church Visit</li> <li>• Hand to Mouth</li> <li>• Musical Performance</li> <li>• Easter Service</li> <li>• World Book Day</li> <li>• Eden Smith Fund Raiser</li> </ul>	
<b>288. Minutes of the Children &amp; Learning Committee Meeting held on 1 December 2021</b>	<b>RESOLVED:</b> That the minutes of the Children & Learning Committee meeting held on 1 December 2021 be approved as a correct record.	

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<p><b>289. Matters Arising</b></p>	<p>The following Matters Arising were reported:</p> <p><u>Parent Questionnaire and Action Plan (Minute 280 refers)</u></p> <p>The Head Teacher reported that by the closing date for responses to the Parent Questionnaire 25 responses had been received. It was also noted that a few more responses were received but after the analysis had been done.</p> <p>Overall, the responses were very positive with “don’t knows” relating to issues that parents had not had to deal with such as bullying.</p> <p>Despite school newsletters and information on the school website it was felt a dates information sheet would be helpful especially when children are in different schools.</p> <p>From the responses an Action Plan has been produced which will:</p> <ul style="list-style-type: none"> <li>• Provide timely updates on pupil targets – July 2022.</li> <li>• Provide information on the school curriculum</li> <li>• Continue to provide information on the school’s Christian Values every half term.</li> <li>• Invite parents to Church assemblies.</li> </ul> <p><b>Q1:- Is School thinking of going back to services in church?</b>  <b>A1:-</b> Yes, the first one at Easter.</p> <p>Governors felt the Parent Questionnaire had been a good exercise with a good number of responses and positive feedback.</p>	
<p><b>290. The Review of SEF Outcomes for Children and Learners (Curriculum Impact).</b></p>	<p>It was noted that Curriculum Impact is an ongoing process, and the school is currently working on the impact of long- and medium-term plans. The impact is measured through end of term unit assessments for curriculum subjects, pupil questions and monitoring.</p> <p>A lot of work has been done on behaviour through the PHSCE curriculum. Three children from each year have completed the assessment and the pupil responses to the questions show the impact.</p> <p><b>Q2:- Will all the Impact Assessments done for all areas of the curriculum by the end of the Summer Term?</b>  <b>A2:-</b> Yes, if not sooner as most are at least halfway through.</p> <p>Mrs Hurst left the meeting at this point.</p>	

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	<p>Since September, after Covid, behaviour has been a focus in school to learn what a whole school is about and transitions around school such as walking around school, showing respect, being quiet and lining up properly. This has also been guided by what is required by Ofsted.</p> <p>A Behaviour Review was undertaken during the last half term involving all staff and pupils and behaviour is being tracked on Behaviour Logs which will also evidence the impact.</p> <p><b>Q3:- Could the Behaviour Logs be put on CPOMS to save time?</b>  <b>A3:-</b> Yes, this could be done. At the moment the behaviour logs are covering the morning and afternoon play periods using a clipboard. The aim is to have behaviour monitors in the future.</p> <p>With reference to the SEF and behaviour the following are in progress:</p> <ul style="list-style-type: none"> <li>• Review of Behaviour Policy</li> <li>• Look at low level disturbance, are children behaving between transitions – planned for next half term.</li> <li>• Attendance – each half term an attendance review is sent out to parents with meetings with parents where attendance is not satisfactory.</li> <li>• Bullying – peer on peer abuse is covered in the curriculum and there is anti-bullying week.</li> <li>• Home/School Agreement has been updated to be specific about what is required particularly about attendance.</li> </ul> <p><b>Q4:- Would it be useful to have a Governor responsible for Curriculum Impact?</b>  <b>A4:-</b> Yes, this is to be an Agenda Item at the next Steering Committee meeting.</p> <p><b>ACTION 1:-</b> A Curriculum Impact Governor is to be an Agenda Item at the next Steering Committee meeting.</p>	<p style="text-align: center;"><b>Headteacher</b></p>
<p><b>291. Review SEF – EYFS Provision</b></p>	<p>This is in progress but not yet complete due to the impact of Covid-19.</p> <p><b>ACTION 2:-</b> This item is to be moved to the next Children and Learning Committee meeting.</p>	<p style="text-align: center;"><b>Chair / Headteacher</b></p>
<p><b>292. Understand your Schools Plans for 2022 exams – KS1 SATS</b></p>	<p>Mrs Hughes, Sycamore Class, is meeting with the LA next Thursday 24 March 2022 regarding what is required for KS1 SATS this year.</p> <p><b>ACTION 3:-</b> This item is to be an Agenda Item at the next Full Governing Body Meeting.</p>	<p style="text-align: center;"><b>Chair / Headteacher</b></p>
<p><b>293. Revisit the School's Vision</b></p>	<p>It was noted that the School's Vision "<b><i>Rooted in the community. Branching into the future. Walking Together in the Light of the Lord.</i></b>" is to be promoted throughout school on new signage as follows:</p>	

***Rooted in the community. Branching into the future. Walking Together in the Light of the Lord.***

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	<ul style="list-style-type: none"> <li>• On the Christian Values board in school</li> <li>• On the footer of all letters from school, notes to parents, Minutes etc</li> <li>• On a decal in school coming down from the top two classes</li> <li>• On the School Website.</li> </ul> <p>Everything that is being done in school comes from the School's Vision.</p> <p><b>ACTION 4:-</b> It was suggested that parents be asked about having a public Facebook group</p>	<b>Headteacher</b>
<p><b>294. School Curriculum Update</b></p>	<p>The following curriculum documents were shared with Governors:-</p> <ul style="list-style-type: none"> <li>• Curriculum Overview</li> <li>• Progression Document</li> <li>• Curriculum Design Principles.</li> </ul> <p>The Overview shows what is taught and where it is taught. Every subject has a long-term plan which works on a two-year cycle and shows what will have been learnt at the end of each lesson.</p> <p>The Progression Document looks in more detail at how each skill is built upon for each strand and shows progression through the school.</p> <p>The Curriculum Design Principles are appropriate, sequenced, balanced, resources, relevant, coherent and vision.</p> <p>All objectives are included for each subject.</p> <p>Assessment is looked at across two-year groups with differentiation appropriate to the year group.</p> <p><b>Q5:- Is this the same for all Foundation subjects?</b>  <b>A5:-</b> Yes.</p> <p><b>Q6:- Is all this work on the curriculum process useful?</b>  <b>A6:-</b> Yes, staff now know what is happening in all classes, i.e. what is being taught, when and where.</p> <p><b>Q7:- Is there a review process?</b>  <b>A7:-</b> Yes, this will be checked in the classroom that the plan is being followed and is relevant.</p> <p><b>Q8:- Does this take some of the fun out of teaching?</b></p>	

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	<p><b>A8:-</b> No, it helps staff with the planning, keeps track of what is being taught in school and identifies what resources are needed etc.</p>	
<p><b>295. Review of Policies</b></p>	<p>The following policies have been reviewed by this committee:</p> <p>(a) <u>Anti-bullying Policy</u></p> <p>It was noted that this policy has not been updated but will be after the Peer-on-Peer Review and will be brought to Governors once this has been done.</p> <p>(b) <u>Home/School Agreement</u></p> <p>A typographical error was noted and once corrected the Home/School Agreement will be approved and sent out to parents.</p> <p><b>RESOLVED:</b> That the Home/School Agreement be approved and sent out to parents once the typographical error has been corrected.</p> <p>(c) <u>Supporting Pupils with Medical Needs Policy</u></p> <p>It was noted that there are no changes to this policy.</p> <p><b>RESOLVED:-</b> That the Supporting Pupils with Medical Needs Policy be approved.</p>	<p><b>Headteacher</b></p>
<p><b>296. Reports from EYFS / Literacy / RE Leaders / Governors re Standards</b></p>	<p>Mrs Metcalfe reported on a visit to School on 7 March 2022 to look at Phonics and the Curriculum Overview.</p> <p>Her first session was in Reception where children were responding well to a variety of Monster Phonics activities and could see the impact.</p> <p>The second session was also a Phonics session with Sycamore Class. Staff are very confident and enthusiastic as are the children working at their respective levels. It will be interesting to see the impact in 12 months' time.</p> <p>It was noted that Monster Phonics seems very successful, and the children love it.</p> <p>A Phonics review is planned. There is also a new Teacher Manual out for Monster Phonics which is very prescriptive which gives progress and next steps.</p>	

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	<p>Mrs Metcalfe's report will be available on the website.</p> <p>The Headteacher reported that Rupert has been in to see Collective Worship and comment on the children's knowledge.</p>	
<p><b>297. Any Other Business</b></p>	<p>The following items of Any Other Business were reported:</p> <p>(a) <u>Church Visit</u></p> <p>Sycamore and Elder Classes have been taken on a treasure hunt around the Church to learn all about the Church and its history etc which was fascinating.</p> <p>(b) <u>Hand to Mouth</u></p> <p>Hand to Mouth have been in school today with a puppet show in Collective Worship and Sycamore Class.</p> <p>(c) <u>Musical Performance</u></p> <p>On the 25 March 2022 in the morning there is to be a full musical performance in school based on a Fisherman's Tale. There is an open invitation to Governors.</p> <p>(d) <u>Easter Service</u></p> <p>The Easter Service is to be held on 6 April 2022 at 2pm and Governors are invited.</p> <p>(e) <u>World Book Day</u></p> <p>On World Book Day £37 was made for each class's book corner.</p> <p>(f) <u>Eden Smith Fund Raiser</u></p> <p>£175 was raised at the Eden Smith Fund Raiser for his cancer treatment in America.</p>	
<p><b>298. Dates Of Future Meetings and possible Agenda Items</b></p>	<p><b>RESOLVED:</b> That next meeting of the Children &amp; Learning Committee is[ to be held on Monday, 6<sup>th</sup> July 2022 at 6,30pm</p>	

<u>Item</u>	Minutes	Action
<b>299. Agenda, Minutes and Related Papers – School Copy</b>	<b>RESOLVED:</b> That no part of these minutes be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	

The Chair closed the meeting at 7.55pm.