

Dear Parent/Carer

Coming soon: Online payments to school with ParentPay!

Starting soon we will be introducing a more convenient way to pay for school meals, milk, after school clubs, Scholastic books and trips; using an online secure service called ParentPay.

ParentPay will be live at school **on Monday 24th June 2013** from this date **we will be no longer accepting cash and cheque payments**, making the school a cash-free environment. Parents who do not have internet access may use the ***PayPoint** facility (see paragraph below).

Making secure payments online using your credit or debit card

ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week – safe in the knowledge that the technology used is of the highest internet security available.

You will have a secure online account, activated using a unique username and password; you will be prompted to change these, and to keep them safe and secure. If you have more than one child at our school or children at another ParentPay school, you can create one single account login for all your children regardless of which school they attend.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; no card details are stored in any part of the system. Once you've activated your account you can make online payments straight away.

*** Using PayPoint**

PayPoint payments are recorded by ParentPay and can be seen by logging in to your ParentPay account and viewing your payment history online.

Please notify the school office if you wish to use the PayPoint facility. You will be issued with a letter to enable you to make cash payments for school meals, trips etc at your local Paypoint stores.

Trip and activity information letters will carry a unique barcode which will allow you to make cash payments at stores that display the yellow and purple Paypoint sign.

We hope you will support us in achieving our goal to become a cashless school and reduce the workload on staff. Your support in using ParentPay will help the school enormously, thank you.

You will receive your unique ParentPay Account activation details before Monday 24th June 2013.

For further information on ParentPay please see the FAQs overleaf or visit www.parentpay.com

For parents wishing to use the Paypoint facility, your local store will be **Flockton Stores, Barnsley Road.**

Yours Sincerely

Neil Cappleman
Head Teacher