

Cumberworth C.E. (A) First School

Cumberworth Lane, Upper Cumberworth, Huddersfield HD8 8NU

Telephone: 01484 609818

Email: office@cumberworthfirstschool.co.uk Website: www.cumberworthfirstschool.co.uk

Head Teacher: Mrs M. S. Walker - Business Manager: Marina Davis

April 16th 2020

Dear Parents/Carers,

We have set up emails for children in KS1 & KS2 to enable them to contact their teachers during the school closure if they wish to do so.

This is a secure system and no email can be sent or received externally. Emails will be monitored by myself and Mr Mckay and to make this manageable we have set it up so that children can only email teachers and not each other. In the interests of everyone's online safety unacceptable use will result in your child's account being closed.

Emails can be accessed from http://outlook.office365.com

- The email address is your child's first name and the initial of their surname followed by @cfspupils.co.uk e.g. Joe Smith would be joes@cfspupils.co.uk
- The password is the same as your child's IXL password. (If you do not know this contact us and we can email it to you.)
- Our email addresses are: mrswalker@cfspupils.co.uk mrseason@cfspupils.co.uk mrsbarrett@cfspupils.co.uk

mrsparry@cfspupils.co.uk mrmckay@cfspupils.co.uk mrshobson@cfspupils.co.uk

We ask that children only contact their teacher between 9 am and 3.30 pm on a school day. Teachers will reply as soon as they can. Please remember, however, that some teachers are still working in school and will therefore not always be checking emails every day.

I would also ask that parents/carers do not contact teachers using this email address but continue to contact either myself or Marina if you have any queries. Mrs Parry will keep in touch with children and parents in EYFS through the Evidence Me app.

As always, I hope that you and your families all stay safe and well and we look forward to hearing from the children.

With best wishes

Maggie **Head Teacher**