



Cumberworth C.E. (A) First School

Cumberworth Lane, Upper Cumberworth, Huddersfield HD8 8NU

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Head Teacher: Mrs M. S. Walker - Business Manager: Marina Davis

23rd June 2020

Dear Parents and Carers of Yr R – Yr 4,

Usually at this time of year children would be able to spend some time with next year's class teacher. Unfortunately, we are not able to do this in person this year and so we are arranging virtual meetings via Microsoft Teams for children in Reception and years 1 to 4.

In the meeting there will be classmates and next year's teacher. Current class teachers will also be present in order for children to have some face to face contact with them before the end of term.

We aim for these meetings to take place as follows: current Yr 2 / 3 / 4 meetings either during the afternoon of Thursday 9th July or on Friday 10th July; for Reception / Yr 1 children on Friday 10th July. We will send you an invitation with the exact time when we know how many meetings we need to hold, depending of the number of children involved. If your child is attending Key Worker provision in school on the Friday we can facilitate this meeting in school. Please just let us know.

If you would like your child to take part in this please copy and paste the permission slip below, complete it and email it to either myself or Marina by Tuesday 30th June at the latest.

To keep our children safe we would ask that in line with safeguarding guidance for online teaching that:

- children must wear suitable clothing, as should anyone else in the household
- any computers used should be in appropriate areas, for example, not in bedrooms; and the background should be blurred, generic or plain
- language must be appropriate, including that of any family members in the background.

Please note that we are required to record the meetings so that if any issues were to arise, the video can be reviewed.

I look forward to hearing from you.

With best wishes

Maggie

I would like _____ to take part in a Microsoft Teams meeting with his/her teachers.

The email invitation should be sent to _____ (please note that we cannot use your child's school email address)

I have read the safeguarding guidelines above and agree to follow them. I agree to the Teams meetings being recorded by school.

Signature _____ Date _____

Upholding Christian values, together we ENJOY our learning, ENRICH our lives and EXCEL by making the most of our talents and gifts